

*Los Isleños Heritage and Cultural Society*  
**LEASE AGREEMENT**  
**Center Rental 1357 Bayou Road, St. Bernard Parish**

**Event:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Sponsor:** \_\_\_\_\_ **Contact #s:** \_\_\_\_\_

**Event start time:** \_\_\_\_\_ **Event end time:** \_\_\_\_\_

**Will alcohol be served?** \_\_\_\_\_ **Number of Guests?** \_\_\_\_\_

The number of guests is not to exceed 120 people for the Isleños Center, additional facilities are available (Coconut Island Bar and Picnic Pavilions ) for up to 200 people.

**Terms of use of said premises by lessee are as follows:**

1. Lessee is prohibited from placing draft beer tubs or ice chests inside said premises. The tubs or ice chests may be placed on the front porch of said premises or on the front porch of the adjoining building, the Coconut Island Barroom, if said Barroom has been rented in accord with Option One herein.
2. Lessee is prohibited from driving nails, screws or tacks in the walls or mill work of said premises or using tape to hang decorations.
3. Lessee is prohibited from using sprinkles, glitter, confetti, or rice as a decoration in or outside of said premises.
4. Lessee is responsible for replacing any supplies belonging to lessor used during a function.
5. Lessee must return said premises in condition received. Lessee is responsible for any damages to the premises done by Lessee or Lessee's guests, invitees or employees.
6. Lessee shall remove all personal property, food and beverages from said premises immediately following each function. Lessor assumes no responsibility for storing any personal property following functions.
7. Lessee agrees to hold harmless and indemnify Lessor and St. Bernard Parish Government against any and all action resulting from Lessee's or Lessee's guests' use of said premises.
8. Lessee accepts and agrees that all folding tables and chairs stored inside the Isleños Center cannot be removed outside said premises. Folding tables may be placed on back porch of the Isleños Center. Additional chairs may be rented by Lessee from La Lagniappe at 279-7395.

In addition, Lessee agrees to abide by the fee schedule and hours set by Lessor. Use of the facility will be scheduled exclusively on a "first come, first serve" basis. Events may not supersede regularly scheduled programs of Lessor.

**The Lessee hereby agrees to the following fees:**

These rental prices are for a 3 hour event. Guests will be allowed 1 hour before for set up and 1 hour after for clean up (total of 5 hours).

**ISLENOS CENTER:**

Events **without** alcohol 10-120 persons \$350.00 \_\_\_\_\_  
- Use of tables, chairs, kitchen facilities  
- Custodial services

Events **with** alcohol 10-120 persons \$695.00 \_\_\_\_\_  
- Use of tables, chairs, kitchen facilities  
- Custodial services

Events with alcohol must also pay for one St. Bernard sheriff's deputy,  
(Separate payment to the deputy of \$120.00)

Add Coconut Island Barroom \$150.00 \_\_\_\_\_

**PICNIC PAVILLIONS:**

Two (2) picnic pavilions are situated directly opposite the Isleños Center. \$350.00 \_\_\_\_\_  
- Use of four (4) picnic benches,  
- Running water, ceiling fans, electrical services  
- Custodial services and  
- Bathrooms in the Isleños Center  
(outdoor tables and chairs are not provided)

**EXTRA EVENT HOURS: (1 OR 2)** \_\_\_\_\_ x \$130.00 = \_\_\_\_\_

Up to two (2) extra hours are available at the sole discretion of the Lessor, provided there is no scheduling conflict. Any request for extra hours must be made prior to the final payment due date two (2) weeks prior to the event, and said Lease shall then be amended to include the additional hours and fee to be paid which will be due at the time complete payment is due.

**TOTAL:** \_\_\_\_\_

There is a **\$100.00 Damage Deposit** which must be submitted with the lease agreement to secure the date requested. The damage deposit will be held for two weeks after the event and will be return by ail if there is no damage to the facility and all terms of the lease are adhered to. The total payment for the event is due two (2) weeks prior to the event. Please mail payments (check or money order) and paperwork to 206 Decatur St. New Orleans, LA 70130. Do not mail cash.

**The Lessor hereby agrees:**

To permit the said Lessee, upon the faithful performance of the terms of this lease, to peaceably and quietly have, hold and enjoy the use of said premises for the purpose and for the term aforesaid.

To provide a custodian to open and close the Isleños Center, clean the facility and properly store tables and chairs following each function.

To provide environmental control, such as heating and cooling, in said premises for the purpose aforesaid, with the exception of accidents, unavoidable delays and forces beyond Lessor's control.

To provide garbage receptacles, garbage liners, toilet paper and paper hand toweling for use of lessee during the term aforesaid.

**In agreement with the above terms of the lease,**

By: \_\_\_\_\_  
**Lessee**

\_\_\_\_\_  
**Date**